



APPENDIX 2

Sample Portrait of Gifts and Brochure Reporting Results

The Portrait of Gifts is adapted from:

Kretzmann, John; McKnight, John; and Sheehan, GERALYN (with Mike Green & Deborah Puntteney), 1997, *A Guide to Capacity Inventories: Mobilizing the Community Skills of Local Residents*, Asset-Based Community Development Institute, Institute for Policy Research, Northwestern University, Illinois.



Community Partnering

PORTRAIT OF GIFTS

Every individual has gifts. Gifts of the head, hand and heart. You may have a talent for figuring out how things work (head) or a knack for fixing things (hand) or even a keen interest in the environment (heart). The Community Partnering project is about identifying people's gifts, changing the perceptions people have of "the Valley", and creating opportunities for and supporting new community based projects and initiatives.

The information you give us may be presented at community workshops to demonstrate the range of skills that people in the Latrobe Valley have. No personal identifying information about you will be used at these public events. The workshops are for building connections with other people in the community and developing ideas for tangible projects and initiatives. You might even like to come along and share your ideas, and become involved in some of the proposed projects!

Your help in filling out this capacity inventory will be invaluable to the success of the project.

I am happy for the information I provide to be presented at community workshops (I understand that no personal identifying information will be presented).

Name: _____

Signature: _____ Date: _____

Community Networker: _____

*I have gained these skills through my experience at work, home or other environment
(eg, volunteer work, community group).*

Please tick appropriate box/boxes

Child Care and Parenting Skills	
1.	Caring for Children
a.	Children under 1 year
b.	Children 1 year to 6 years
c.	Children 7 years to 13 years
2.	Caring for children with special needs
3.	Caring for a child (not your own) overnight
4.	Caring for sick children
5.	Having a special relationship with a child not in your family
6.	Other (please specify):

Work	Home	Other

Transportation	
1.	Driving a car
2.	Driving a bus
3.	Driving a commercial truck
4.	Driving a tractor
5.	Backing a trailer/caravan
6.	Furniture removal
7.	Other (please specify):

Work	Home	Other

Mechanical and Electrical Skills	
1.	Repairing small appliances (eg TV, toaster)
2.	Repairing major appliances (eg washing machine, refrigerator)
3.	Repairing lawnmowers/small engines
4.	Repairing motor vehicles
5.	Other mechanical skills (please specify):
6.	Electrical skills (please specify):

Work	Home	Other

Please tick appropriate box/boxes

Safety and Security	
1.	State Emergency Services or Fire Fighting/CFA
2.	First Aid Skills
3.	Other (please specify):

Work	Home	Other

Health Care and Welfare	
1.	Running errands, shopping or driving for someone who needs transportation
2.	Listening to or giving support to someone who needs to talk about their problems
3.	Helping a person or family with medical problems
4.	Providing respite or live in care for more than 24 hours
5.	Helping a person or family with juvenile delinquency, probation, prison or legal problems
6.	Visiting or calling the "home bound" or lonely
7.	Giving food, clothing, money or household items to a family in need
8.	Caring for the elderly
9.	Caring for people with mental illnesses
10.	Caring for the sick
11.	Caring for people with physical or intellectual disabilities
12.	Other (please specify):

Work	Home	Other

Horticultural/Agricultural	
1.	Lawnmowing
2.	Gardening
3.	Farm skills
4.	Other (please specify):

Work	Home	Other

Please tick appropriate box/boxes

Literacy and Language	
1.	Creative writing
2.	Other forms of writing (please specify):
3.	Familiarity with a language other than English (please specify):
4.	Ability to speak another language
5.	Ability to understand another language
6.	Ability to read another language
7.	Ability to write in another language
8.	Ability to act as an interpreter
9.	Other (please specify):

Work	Home	Other

Pet Care/Animal Husbandry	
1.	Grooming
2.	Training
3.	Exercising
4.	Breeding
5.	Milking
6.	Shearing
7.	Drenching
8.	Other (please specify):

Work	Home	Other

Other	
1.	Hairdressing
2.	Certified swimming instructor
3.	Sewing/dressmaking/tailoring
4.	Graphic design
5.	Other (please specify):

Work	Home	Other

Do you have any other hobbies or skills that have not been mentioned?

Do you have any skills that you would like to share?

Are there any skills you would like to learn?

Is there anything that you feel passionate about, eg, the environment, motor cars, cultural heritage, animal welfare?

Have you ever operated a small business or thought about starting one? Please give details.

Have you ever participated in or thought about alternative forms of business (eg, co-operatives, bartering groups, community credit schemes)? Please give details.

Have you ever been a volunteer in a community-based organisation? (eg, Neighbourhood Watch, sports groups, charitable organisations, church groups, scouts)? Please give details.

Have you ever contributed to your community or your neighbourhood in an informal way (eg, building a community playground, Clean Up Australia Day)? Please give details.

Are there any community projects you'd like to become involved in?

Do you have any ideas for community-based projects for the Latrobe Valley? Please give details.

Your ideas are invaluable. Please provide any comments.

Thank you for helping us by completing your Portrait of Gifts. We would like to keep you up-to-date with the project, particularly by inviting you to a community workshop where you can share your ideas with other people.

Please complete this section if you would like us to keep in contact with you. (This information will only be used for the Community Partnering project).

Name: _____

Address: _____

Phone: _____





**Everyone in the Latrobe Valley has
skills, talents and ideas.**

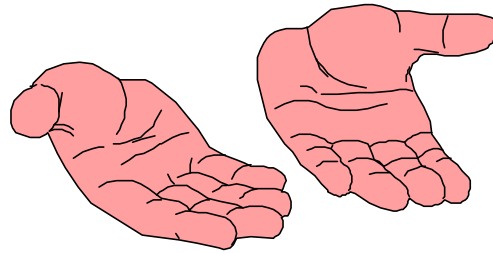
Over 50 people have filled out a Portrait of Gifts to tell us about their skills, talents and ideas. These include people from TAFE Numeracy and Literacy classes, Moe Lifeskills Group, SCOPE and Moe Men's Group.

The information is being used to:

- *Bring together diverse groups of people; and*
- *Build community-based initiatives.*

*For more information contact
Yvonne, Stephen or Leanne on 5136 9270*

GIFTS OF THE HAND



- Almost ½ the people who filled in a Portrait of Gifts have mechanical or electrical skills like fixing household appliances.
- ¾ have computer skills.
- Over ¾ have construction and maintenance skills, ranging from housepainting to furniture-making to concreting.
- Over ¾ have lawnmowing or gardening skills.
- Over ½ have art and craft skills, like drawing, painting, ceramics, pottery and leatherwork.
- People's hobbies and interests include:

dancing	basketball
lead lighting	darts
tai chi	fishing
restoring old film equipment	

The Latrobe Valley—A Skillful Community

GIFTS OF THE HEART

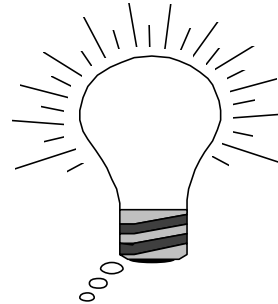


- Over ½ the people who filled in a Portrait of Gifts give food, money or household items to families in need.
- Over ½ run errands, shop or drive for people who need transportation.
- Nearly ½ help with children’s sports teams.
- Over ¼ help out in school classrooms.
- Nearly ¾ listen or give support to people who need help.
- Nearly ½ have first aid skills.
- Some of the things that people care deeply about are:

the environment	family histories
care of the elderly	recycling
opportunities for the young	

The Latrobe Valley—A Caring Community

GIFTS OF THE HEAD



- Nearly $\frac{3}{4}$ of the people who filled in a Portrait of Gifts listen to children reading aloud.
- $\frac{1}{2}$ have shared a skill with someone else.
- Over $\frac{1}{4}$ have creative writing skills.
- Nearly $\frac{1}{2}$ have shared computer skills with someone else.
- Some skills people would like to learn are:

furniture restoration	internet skills
sewing	tv and computer repairs
first aid	organisational skills
creative writing	leadership skills
- Some skills people would like to share with others are:

woodwork	sewing and dressmaking
photography	

The Latrobe Valley—A Learning Community